



**Mystic Cloud (Pty) Ltd
t/a VWV Group (Pty) Ltd**

Reg No. 2018/518497/07
Vat No: 4280283948

59 Kyalami Boulevard
Kyalami Business Park
Kyalami, 1685
South Africa

PO Box 68781
Bryanston, 2021
South Africa

VWV Group Privacy Notice

14/11/2024



tel +27 11 799 2600 | fax +27 11 799 2601 | info@vwv.com | www.vwv.com

Directors: MW Steinhobel, KW Shuenyane, JX Hlongwane, CA Pretorius, MM Jean-Louis, RKC Lowe

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1 Introduction

This privacy notice provides details of the personal information we collect from you, what we do with it, how you might access it and who it might be shared with.

2 Our Organisation

Business address:

VWV Group (Pty) Ltd,
59 Kyalami Blvd,
Kyalami Park,
Kyalami,
1684

Postal address:

VWV Group (Pty) Ltd,
59 Kyalami Blvd,
Kyalami Park,
Kyalami,
1684

3 What we do with your personal information

We use your personal information only for the purpose for which it is collected. This purpose could include providing a service, assisting us with administration, recruiting prospective employees, or complying with a legal



obligation. We may also use your personal information for similar purposes, including marketing and communications, but that will only occur if we have your consent or another lawful justification for doing so.

We may share your information with third-party service providers to fulfil our agreed contract, including those that operate outside of the borders of South Africa. In these cases, we will ensure that these operators meet the same duty of confidentiality that we do.

4 What personal information do we collect?

We only collect the minimum amount of information that is relevant to the purpose. If you interact with us on the internet, the personal information we collect depends on whether you just visit our website or, use our services. If you visit our website, your browser transmits some data automatically, such as your browsing times, the data transmitted and your IP address.

If you use our services, personal information is required to fulfill the requirements of that service.

Generally, we collect the following personal information. If there is any *specific* personal information to collect, we will indicate as such, at or near the time of collection.

5 How do we look after personal information?

We limit the amount of personal information collected to only what is fit for the purposes as described above. We restrict, secure and control all of our information assets against unauthorised access, damage, loss or destruction; whether physical or electronic. We retain personal information





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only for as long as is described above, to respond to your requests, or longer if required by law. If we retain your personal information for historical or statistical purposes we ensure that the personal information cannot be used further. While in our possession, together with your assistance, we try to maintain the accuracy of your personal information.



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6 How can you access your personal information?

You have the right to request access to any of your personal information we may hold. If any of that information is incorrect, you may request that we correct it. If we are improperly using your information, you may request that we stop using it or even delete it completely.

If you would like to make a request to see what personal information of yours we might hold, you may make a request from our organisation website or contact us as per the details above.

Where you have previously given your consent to process your personal information, you also have the right to request that we transmit your personal information to a different service provider.

Where it may have been necessary to get your consent to use your personal information, at any moment, you have the right to withdraw that consent. If you withdraw your consent, we will cease using your personal information without affecting the lawfulness of processing based on consent before your withdrawal.





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The SA Information Regulator

You have the right to lodge a complaint with the SA Information Regulator.

See the Information Regulator contact details below.

The Information Regulator (South Africa)

PO Box 31533

Braamfontein

27 Stiemens St

Braamfontein

2017

POPIA complaints

POPIAComplaints@inforegulator.org.za

